

The regular meeting of the Bowdle Board of Education was held on October 12, 2020 at 5:30 p.m. at the Bowdle School with the following members present: Schlechter, Zinter, Oxner, Frickson, and Mitzel.

Others present: Supt. Serna, Carolynn Nelson and, Tara Beitelspacher.

Chairman Mitzel presided.

Motion by Frickson and seconded by Oxner to approve the agenda with addition of addressing interest income and other items. All voted aye. Motion carried.

No one applied for open forum. There were no Conflict Disclosures or Consideration of Waivers.

Motion by Schlechter and seconded by Zinter to approve the minutes of the regular meeting of the Bowdle Board of Education held September 14, 2020. All voted aye. Motion carried.

Motion by Frickson and seconded by Zinter to approve the minutes of the Oahe Special Education Meeting held September 21, 2020. All voted aye. Motion carried.

The Trust & Agency report was presented as follows: Opening balance on September 1, 2020 was 83412.64; September revenue—8402.80; September disbursements—1271.09; Balance on hand on September 30, 2020 is 90544.35.

The combined school district financial statement for September was presented as follows: Revenue for the general fund included the following items: Cor-Trust—198.64, interest; Edmunds & Walworth Counties 7039.36— taxes; State of SD—50400.00, Covid Relief Fund; Pride of the Prairie, 600.00, Donation; State of SD—21430.00, State Aid; EMC Ins.—3078.91, Van Claim; Gate receipts—601.00; Activity tickets—670.00; First State Bank—137.93, interest; Computer Deposits, 25.00. Capital Outlay received 4057.91 from Edmunds and Walworth Counties for tax dollars; State of SD, 15475.00 Title and Reap . Special Education revenue from Edmunds county for taxes was .; Medicaid—244.12, PT/OT Services. Lunch Fund received Lunch Sales—2816.40; State of SD—1317.30, CANS. Balances on hand on September 30, 2020 were: Special Ed.—696804.06; General—320815.81; Capital Outlay—794816.36; School lunch—(2850.12).

The following bills were presented and reviewed:

### **General Fund**

Instructional Salaries, October, 41270.88  
Supportive Salaries, October, 15785.03  
Co-Curricular Salaries, October, 2315.59  
Cor-Trust, SSA/MED/WH, 17166.29  
SDRS, Retirement, 9627.33  
Northern Plains, October Health Insurance, 12851.66  
American Family, Insurance, 642.69  
American Funds, 403b plans, 1790.51  
Bowdle School Flex Spending, 310.82  
Bowdle School, HSA, 318.22  
Delta Dental, Insurance, 604.80  
Unum, Life Insurance, 39.90  
VSP, Insurance, 182.21  
Accounts Management, Garnishment, 94.23  
AP Express, Gas, 32.03  
Arc, Repairs, 389.00  
ASBSD, Registration, 175.00  
Beadle Ford, Bus Repairs, 872.45  
Bowdle Building & Hardware, Supplies, 413.29  
Cahill, Bauer & Asc., Audit Services, 10650.00  
Churchill Manolis, Legal fee, 135.50  
City of Bowdle, Water, 389.79  
Cengage, Workbooks, 63.25  
Cole Papers, Supplies, 967.42  
Drakes Place, Bus Fuel, 1633.40  
D & S Spraying, Services, 150.00  
Hase Plumbing, Repairs, 750.68

Jostens, Diplomas, 95.88  
Matheson Tri-Gas, Tank Rental, 17.67  
McLeods, Supplies, 332.25  
MDU, Electricity, 1326.24  
Nixon, Ruth, Mileage, 25.20  
Premier, Repairs, 348.65  
Reuer Sanitation, Garbage, 210.00  
rSchool Today, Subscription, 300.00  
School Specialty, Supplies, 671.12  
Serna, Hector, FFV and Covid Supplies, 952.60  
Servall, Mop service, 125.18  
Taylor Music, Supplies and Repairs, 119.00  
Trust & Agency, Ref 228.80; Stamps 110.00  
Total, 338.80  
Venture, Phone, 168.24  
Walz Auto, Van Repairs, 3716.91  
Zinter, Megan, FACS Supplies, 64.13

### **Capital Outlay**

A & B Business, Copier Lease, 452.42  
American Bus Video, Bus Cameras, 7097.00  
BSN Sports, Uniforms, 573.04  
Cengage, Text Books, 771.00  
Century Business Products, Copiers, 13615.27  
Leidholt Electric, Lighting Project, 22332.89  
Serna, Hector, Supplies & Equipment, 514.52  
Venture, Phone System, 5956.03

### **Special Education**

Instructional Salaries, October, 3702.60  
Cor-Trust, SSA/MED/WH, 1007.13  
SDRS, Retirement, 447.46  
Northern Plains, Group Insurance, 1240.50  
Delta Dental, Insurance, 44.00  
VSP, Insurance, 11.26  
Bowdle Healthcare, PT/OT Services, 6696.48  
Oahe Special Ed Co-op, Contract Service, 10081.83

### **School Lunch**

Support Salaries, October, 4656.65  
Cor-Trust, WH/MED/SSA, 1277.03  
SDRS, Retirement, 517.14  
Northern P, Group Insurance, 1240.50  
Delta Dental, Insurance, 44.00  
VSP, Vision Insurance, 16.08  
Cash Wa, Food and Supplies, 2621.75  
Cole Papers, Supplies, 538.57  
Earthgrains, Bread, 311.40  
Kemps, Dairy, 960.58  
Mr. Appliance, Repairs, 94.79  
Serna, Hector, Supplies, 265.80  
Servall, Supplies, 29.43

Motion by Zinter and seconded by Oxner to approve the September financial statement, Trust & Agency fund, and to allow all bills as read. All voted aye. Motion carried.

Business Manager Nelson reported that the Dept. of Legislative Audit has reviewed and accepted our audit report for 2019-20 and that cash balances met regulative standards and that teacher compensation has been met.

It was brought to our attention that Ken's Food Fair in Eureka offers a 1% cash back to schools and has offered to do this for Bowdle store customers. All you have to do is leave your receipt in a marked container at the front of the store and the school will receive 1% cash back. More information will be reported in the newspaper.

Motion by Oxner and seconded by Schlechter to accept the offer of 1% cash back offered by Ken's Food Fair. All voted aye. Motion carried.

Nelson reported that school auditors recommended leaving interest income in the General Fund.

Motion by Frickson and seconded by Schlechter to keep all interest income in the General Fund per auditors recommendation. All voted aye. Motion carried.

Mr. Serna was asked what the repairs on the green van were for. He reported that wind caught the door and it became out of alignment. It was suggested that we start looking into getting a replacement for the green van next year.

Critical Essential Employee Policy was reviewed and discussed. No action was taken at this time.

School Credit Card was discussed. It was determined that the school will apply for South Dakota ASBSD P-card.

Motion by Zinter and seconded by Frickson approving the Resolution Authorizing Issuance of Individual Procurement Cards and naming the Chairman of the Board, Mitzel, as authorized to enter into Agreement with the Bank of Montreal to secure Procurement Cards for authorized employees and naming Business Manager, Nelson, to execute a p-Card program Agreement. All voted aye. Motion carried.

Motion by Frickson and seconded by Oxner to appoint Chairman Mitzel as the ASBSD delegate. All voted aye. Motion carried.

Covid-19 Plan was reviewed and discussed.

Motion by Oxner and seconded by Frickson to approve the Covid-19 Plan. All voted aye. Motion carried.

Parent Teacher Conferences will be held October 28. Junior High and High School will be held in the gym and elementary will be in the classrooms with social distancing practices.

Football 2021-22 was discussed. It was reported at this time Edmunds Central wants to wait to commit to the Co-op. No action was taken at this time.

Mr. Serna reported that the volleyball schedule for 21-22 has been set up and he is working on the Cross Country Schedule.

Motion by Frickson and seconded by Zinter to surplus old dishwasher, phone system, and intercom system at no value. All voted aye. Motion carried.

Motion by Oxner and seconded by Schlechter to approve the service agreement with Johnson Controls with costs of \$5655.00 year 1, \$5825.00 year 2, and \$6000.00 year 3. All voted aye. Motion carried.

In other items Mr. Serna explained that the school will be receiving 200 Rapid Covid tests through the State at no cost for people who are symptomatic. Must have parental consent for all students. He will check with Public Health about giving the tests.

The Senior Trip was discussed. Mr. Serna has been checking on prices but no tickets have been purchased at this time. He will be waiting until January to make any purchases because tickets are non-refundable. He has been approached by Edmunds Central about combining with us for the Senior Trip. It will be looked into if this will be a cost savings.

Mr. Serna was asked if he had applied for free meals for 2020-21 through the CANS Program. He said he hadn't at this time because he didn't think that we met the qualifications. He will look into this further and apply if we qualify.

The Christmas Concert will be December 10<sup>th</sup>. Declining numbers in band and chorus were discussed.

Motion by Frickson and seconded by Zinter to enter executive session at 7:35 pm to discuss Personnel Matter SDCL 1-25-2 (1) and Student Matter SDCL 1-25-2 (2). All voted aye. Motion carried.

Nelson and Beitelspacher left the meeting at this time.

Executive session ended at 8:01 pm.

Motion by Schlechter and seconded by Zinter to accept resignation of Derrick Walz as Assistant Girls Basketball Coach. All voted aye. Motion carried.

Motion by Zinter and seconded by Schlechter to hire Derrick Walz as Head Girls Basketball Coach. All voted aye. Motion carried.

Motion by Frickson and seconded by Oxner to approve lane change for the 2021-22 school year for Tandy Reiley from BS Degree to BS plus 15. All voted aye. Motion carried.

Motion by Oxner and seconded by Frickson to hire Rachel Rohrbach as 4<sup>th</sup> and 5<sup>th</sup> grade girls basketball coach. All voted aye with Schlechter abstaining. Motion carried.

Motion by Zinter and seconded by Schlechter to increase Louise Reuer \$1.00 per hours due to finalization of training classes. All voted aye. Motion carried

Motion by Oxner and seconded by Zinter to adjourn the meeting. All voted aye. Motion carried.

The next regular meeting of the Bowdle School Board will be on November 9, 2020, 5:30 pm.

The Chairman declared the meeting adjourned.

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Josh Mitzel, Chairman

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Carolynn Nelson, Bus. Mgr.