

The regular meeting of the Bowdle Board of Education was held on May 11, 2020 at 5:30 p.m. at the Bowdle School with the following members present: Stotz, Schlechter, and Oxner, Mitzel and Frickson were present via Zoom

Others present: Supt. Serna,Carolynn Nelson, and Tara Beitelspacher via Zoom.

Chairman Stotz presided.

There were no applications for open forum and no conflict of disclosure or consideration of waivers.

Motion by Oxner and seconded by Schlechter to approve the agenda with correction of 2.1 date from March to April. All voted aye. Motion carried.

Motion by Frickson and seconded by Oxner to approve the minutes of the regular meeting of the Bowdle Board of Education held April 13, 2020 and Special Meeting held April 13 and April 15, 2020. All voted aye. Motion carried.

Motion by Mitzel and second by Schlechter to approve the minutes of the Oahe Special Education Meeting held April 20, 2020. All voted aye. Motion carried

The Trust & Agency report was presented as follows: Opening balance on April 1, 2020 was 74437.91: April revenue—839.30; April disbursements—3614.99; Balance on hand on April 30, 2020 is 71662.22.

The combined school district financial statement for April was presented as follows: Revenue for the general fund included the following items: Cor-Trust—167.63, interest; Black Hills State—150.00, Refund, Edmunds & Walworth Counties—35253.31, taxes; First State Bank—137.42, interest; State of SD, 20526.00---- State Aid, State of SD—194.89, FFV. Capital Outlay received 19503.90 from Edmunds & Walworth counties, EMC Insurance 3715.34, —Compensation for loss (Goal Post); Eureka School, 9230.08, Uniforms. Special Education revenue from Edmunds & Walworth counties for taxes was 1245.46; Medicaid—580.80, PT/OT Services; Lunch fund sales were 364.70; State of SD-CANS—3078.20. Balances on hand on April 30, 2020 were: Special Ed.—736684.36; General—4930.86; Capital Outlay—826178.21; School lunch—(18662.27).

The following bills were presented and reviewed:

### **General Fund**

Instructional Salaries, May, 43761.45  
Supportive Salaries, May, 11365.40  
Co-Curricular Salaries, May, 3351.88  
Cor-Trust, SSA/MED/WH, 16020.47  
SDRS, Retirement, 9813.98  
NPIP, Health Insurance, 13521.46  
Accounts Management, Garnishment, 94.23  
American Family, Insurance, 666.24  
American Funds, 403B, 1790.51  
Bowdle School, Flex Spending, 306.66  
Delta Dental, Dental Insurance, 717.60  
VSP, Vision Insurance, 190.27  
A & B Solutions, Usage, 23.88  
AP Express, Bus Fuel, 110.75  
Beadle Ford, Repairs, 44.50  
Bowdle Building, Supplies, 105.63  
Century Business Products, Copier Usage, 18.44

City of Bowdle, Water, 67.59  
CNA Surety, Surety Bond, 192.50  
Cole Papers, Supplies, 750.07  
Drake's Place, Bus Fuel, 1079.63  
EMC, Work Comp Audit, 59.00  
Eureka School, COOP Share, 10455.83  
Ipswich School, Wrestling, 2883.52  
Jones School Supplies, Awards, 130.24  
Josten's, Diploma Covers, 107.34  
MDU, Natural Gas & Electric, 2994.21  
Pride of the Prairie, Proceedings and ads, 180.18  
Reuer Sanitation, Garbage, 210.00  
SDHSAA, Participation Fees, 480.00  
Selby Propane-Agtegra. Propane, 74.34  
Serna, Hector, Supplies, 1228.72  
Trust & Agency, Telephone—369.49

### **Capital Outlay**

A & B Business, Copier Lease, 452.42  
Johnson Controls, Repairs, 2680.43  
Software Unlimited, Software Agreement, 4550.00  
Capital Equipment, 2430.06

### **Special Education**

Instructional Salaries, May, 1108.31  
Cor-Trust, SSA/WH/MED, 323.11  
SDRS, Retirement, 169.64  
NPIP, Group Insurance, 620.25  
VSP, Vision Insurance, 5.63  
Bowdle Healthcare, ST Services, 1728.00  
Oahe Special Ed Co-op, Contract Service, 9578.90

### **School Lunch**

American Family Ins, 22.50  
Supportive Salaries, May, 4106.53  
Cor-Trust, SSA/MED/WH, 1012.90  
SDRS, Retirement, 409.20  
NPIP, Group Insurance, 1240.50  
Delta Dental, Dental Insurance, 88.00  
Cash Wa, Food, 1298.69  
Cash Wa-2, Food, 291.17  
Drakes Place, Food, 63.61  
Earthgrains Co., Bread, 253.24  
Kerry's Super Valu, Food, 11.55  
Kemps, Dairy, 633.91  
Kens Food Fair, Food, 63.57  
Reuer, Louise, Food, 4.63  
Serna, Hector, Supplies, 83.97

Motion by Oxner and seconded by Schlechter to approve the April financial statement, Trust & Agency fund, and to allow all bills as read with the addition of Drake's bill for 1143.24 which was received late. All voted aye. Motion carried.

Business Manager Nelson reported on the cash flows as of April 2019. The initial budget for school year 2019-20 was reviewed. No motion was needed at this time. She also noted that ACH payroll has been set up and will run for May payroll.

Two petitions were received for the open board positions from Miranda Schlechter and Tomas Zinter. All signatures have been verified. No election will be held.

Mr. Serna acknowledged the Bowdle Fire Department, Bowdle Community and Senior parents for their help with the graduation parade. He congratulated the FBLA team on their results from the state SLC.

Business Manager Nelson went over cash flows from April and noted that cash balances are always the lowest in April.

Second reading with changes of the Senior Trip Policy was held. No action was taken at this time and third reading will be held next month.

Motion by Mitzel and seconded by Schlechter to approve a 45% transfer from Capital Outlay to General Fund. All voted aye. Motion carried.

Alternate educational learning was discussed. Results from 3<sup>rd</sup> quarter and 4<sup>th</sup> quarter were reviewed. Alternate plans are being reviewed as options for next fall.

Honor roll requirements were reviewed. No action was taken at this time.

Motion by Frickson and seconded by Schlechter to approve the Special Education Comprehensive Plan. All voted aye. Motion carried.

Mr. Serna reported that football goal posts will be ordered. It was also reported that some minor repairs need to be done on the school owned house.

Motion by Mitzel and seconded by Oxner to approve the 2021 Bowdle Negotiated Agreement for Certified staff. All voted aye. Motion carried.

Motion by Mitzel and seconded by Schlechter to reapprove the 2021 North Central Training rules with changes. All voted aye. Motion carried.

In his Superintendent's report Mr. Serna informed the Board that Graduation and parade was held May 9<sup>th</sup> and went well. Driver's Education will be held May 26<sup>th</sup> through June 1 and will have 6 students. The Students voted on line for Student body reps.

Motion by Mitzel and seconded by Schlechter to purchase a time management system. All voted aye. Motion carried.

Senior Laptop computers were discussed. It was decided at this time not to surplus them.

Mr. Serna reviewed the number of meals served to students since school has been out and reimbursement amounts to be received for them.

Physical forms went out last week and physical will be held May 19 starting at 1:00 at the Bowdle Clinic.

Motion by Mitzel and seconded by Oxner to vote for Jeff Kusters as East River at Large Representative. All voted aye. Motion carried

Motion by Frickson and seconded by Schlechter to vote for Marty Weismantel as Small School Group Representative. All voted aye. Motion carried.

Motion by Frickson and seconded by Mitzel to vote yes on Amendment No. 1 dealing with sports practice starting times. All voted aye. Motion carried.

Motion by Oxner and seconded by Schlechter to vote for Dan Conrad as Division 1 Representative.

Motion by Mitzel and seconded by Schlechter to enter Executive Session for Personnel Matter-SDCL 1-25-2 (1), Student Matter-SDCL 1-25-2 (2), and Negotiations-SDCL 1-25-2 (4) at 6:52 PM. All voted aye. Motion carried.

Nelson and Beitelspacher left the meeting at this time.

Executive Session ended at 8:36 PM.

Motion by Mitzel and seconded by Oxner to approve certified staff contracts for Ashley Anderson, Michelle Dael, Clay Cheskey, Mariah Geier, Rick Gereau, Shauna Hinz, Susan Holsworth, Brad Johnson, Tami Kaaz, Gale Lien, Sarah Rathert, Tandy Reilley, Rebecca Weiszhaar, and Megan Zinter and to offer a contract to Jeanne Bitz for 40685.00. All voted aye. Motion carried.

Motion by Schlechter and seconded by Oxner to approve work agreements for David McCarlson, Lisa Peterman, Louise Reuer, Desiree Stotz, Derrick Walz Mary Weiszhaar, and Stan Zimmer and to approve a 3% increase. All voted aye. Motion carried.

Motion by Stotz and seconded by Frickson to approve administrative contracts for Hector Serna with a 2% increase and Carolynn Nelson with a 3% increase. All voted aye. Motion carried.

Motion by Mitzel and seconded by Frickson to hire Rebecca Weiszhaar, Susan Holsworth, and Clay Cheskey as summer workers at a rate of \$12.00 per hour.

Motion by Oxner and seconded by Frickson to adjourn the meeting. All voted aye. Motion carried.

The Chairman declared the meeting adjourned.

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Barry Stotz, Chairman

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Carolynn Nelson, Bus. Mgr.