

The regular meeting of the Bowdle Board of Education was held on May 10, 2021 at 5:30 p.m. at the Bowdle School with the following members present: Zinter, Schlechter, Oxner, Mitzel and Frickson.

Others present: Supt. Serna, Carolynn Nelson, Michelle Oxner, Shauna Severson and Tara Beitelspacher.

Chairman Mitzel presided.

There were no applications for open forum and no conflict of disclosure or consideration of waivers.

Motion by Oxner and seconded by Schlechter to approve the agenda with additions 7.1.7, Other Items. All voted aye. Motion carried.

Motion by Frickson and seconded by Zinter to approve the minutes of the regular meeting of the Bowdle Board of Education held April 12, 2021. All voted aye. Motion carried.

Motion by Schlechter and second by Frickson to approve the minutes of the Oahe Special Education Meeting held April 19, 2021. All voted aye. Motion carried

The Trust & Agency report was presented as follows: Opening balance on April 1, 2021 was 116376.20 : April revenue—15895.11; April disbursements—22970.46; Balance on hand on April 30, 2021 is 109300.85.

The combined school district financial statement for April was presented as follows: Revenue for the general fund included the following items: Cor-Trust—129.84, interest; HOBY—25.00, Registration Refund, Severson, 75.00, Computer Repair; Edmunds & Walworth Counties—65754.26, taxes; First State Bank—48.82, interest; State of SD, 25818.00---- State Aid. Capital Outlay received 24809.04 from Edmunds & Walworth counties. Special Education revenue from Edmunds & Walworth counties for taxes was 272.20. Lunch fund sales were 2691.90; State of SD-CANS—2699.80. Balances on hand on April 30, 2021 were: Special Ed.—544118.41; General—242414.13; Capital Outlay—1019489.51; School lunch—(24314.54).

The following bills were presented and reviewed:

### **General Fund**

Instructional Salaries, May, 43330.88  
Supportive Salaries, May, 15597.44  
Co-Curricular Salaries, May, 2317.22  
Cor-Trust, SSA/MED/WH, 17191.64  
SDRS, Retirement, 9628.43  
NPIP, Health Insurance, 12851.66  
Accounts Management, Garnishment, 94.23  
American Family, Insurance, 642.69  
American Funds, 403B, 1790.51  
Bowdle School, Flex Spending, 310.82  
Bowdle School, HSA, 318.22  
Delta Dental, Dental Insurance, 604.80  
Unum, Life Insurance, 39.90  
VSP, Vision Insurance, 182.21  
Aberdeen Awards, Plagues, 304.40  
ARC, Repairs, 75.00  
AP Express, Bus Fuel, 782.43  
Beadle Ford, Repairs, 106.25  
BMO Harris, FFV, Travel, Ad, 850.46  
Bowdle Building, Supplies, 35.97

Century Business Products, Copier Usage, 261.87  
City of Bowdle, Water, 162.59  
CNA Surety, Surety Bond, 192.50  
Cole Papers, Supplies, 860.55  
Edmunds Public Health, Services, 372.00  
Honors Graduation, Val & Sal Awards, 28.00  
Ipswich School, Wrestling, 4798.01  
JGE, Lift Inspection, 641.51  
Josten's, Honor Cords, 129.95  
Matheson Tri-Gas, Supplies, 59.46  
MDU, Natural Gas & Electric, 3072.63  
Peterman, Lisa, Library Books, 22.96  
Pride of the Prairie, Proceedings, 155.43  
Ramkota, Travel, 212.00  
Reuer, Louise, Bus Fuel, 191.97  
Reuer Sanitation, Garbage, 213.21  
Rons Service, Repairs, 80.00  
Serval, Supplies, 131.32  
Strouckel, Rhonda, Accompaniments, 176.24  
Trust & Agency, Telephone—720.19, Registration—391.00; Memorial Flowers, 50.00 Total—1161.19  
Turner Drug, OTC, 2.39

### **Capital Outlay**

BMO Harris, Textbooks, 3428.08  
Cenage, Textbooks, 518.38  
Software Unlimited, Software Agreement, 4700.00  
Time Management, Time Clock, 50.00

### **Special Education**

Instructional Salaries, May, 2255.56  
Cor-Trust, SSA/WH/MED, 693.50  
SDRS, Retirement, 355.08  
NPIP, Group Insurance, 1240.50  
VSP, Vision Insurance, 11.26  
Delta Dental, Dental Insurance, 44.00  
A & B Business, Copier, 452.42  
Bowdle Healthcare, St, PT, OT Services, 6459.00  
Oahe Special Ed Co-op, Contract Service, 10260.35

### **School Lunch**

Supportive Salaries, May, 3121.76  
Cor-Trust, SSA/MED/WH, 789.50  
SDRS, Retirement, 344.56  
NPIP, Group Insurance, 1240.50  
Delta Dental, Dental Insurance, 44.00  
VSP, Vision Insurance, 16.08  
Cash Wa, Food, 461.60  
Cash Wa-2, Food, 39.25  
Child & Adult Nutrition, Food, 54.52  
Earthgrains Co., Bread, 165.84

Henning Brothers, Lease, 55.00  
Kemps, Dairy, 842.35  
Parent Refund, 101.20  
Serval, Supplies, 32.92

Motion by Oxner and seconded by Schlechter to approve the April financial statement, Trust & Agency fund, and to allow all bills as read. All voted aye. Motion carried.

Mr. Serna acknowledged FFA and FCCLA for their results in state competitions. Several FCCLA members qualified to attend the National Conference to be held in Nashville this summer.

Business Manager Nelson reported on the cash flows as of April 2021. The initial budget for school year 21-22 was reviewed. No motion was needed at this time. She also noted that two petitions for open board position were filed. All signatures were verified as active.

Motion by Schlechter and seconded by Zinter to set election date as June 15, 2021 and to set the election canvas as June 16 at 7:15 am to approve election results and to appoint Darlene Peck, Rita Huber, and Gloria Sukat as election workers to be paid at minimum wage. All voted aye. Motion carried.

Motion by Oxner and seconded by Schlechter to approve certified staff contracts for Ashley Anderson, Clay Cheskey, Rick Gereau, Shauna Severson, Mariah Geier, Susan Holsworth, Brad Johnson, Tami Kaaz, Gale Lien, Sarah Rathert, Tandy Reilley, Rebecca Hettick, Jeanne Bitz, Megan Zinter and Jessica Zempel. Zinter abstained from voting. All others voted aye. Motion carried.

Mr. Serna reviewed past years cost of Senior Trip and showed how expenses were going up using a travel agency. The plan for next year is to resume trip to New York City and Washington D.C. Jr. Class Fundraising Handbook was reviewed. No motions were made.

Agtegra has approached Mr. Serna wanting to sponsor school projects. Different possibilities were discussed. It was decided that someone from the Gym Committee will contact Agtegra and report back at the next meeting.

Mr. Serna told the board that a 45% transfer from Capital Outlay to General Fund can be made again in 2020-2021 school year. The motion will be at next month's meeting.

Mil Levy projections values were reviewed. The County Tax request is due in August.

Mr. Serna reported that the ESSER II Grant has been completed.

Motion by Frickson and seconded by Zinter to approve the Special Education Comprehensive Plan. All voted aye. Motion carried.

Motion by Oxner and seconded by Miranda to approve the surplus listing and to declare the value of the items as \$0. All voted aye. Motion carried.

Capital Outlay projects were reviewed. Math curriculum won't be purchased until staff has had time to review samples. English books have been ordered. A quote was presented for replacing wood doors in Elementary.

Several bids were reviewed for the gym project.

In his Superintendent's report Mr. Serna said that Graduation was well attended. There is a possibility that the District may qualify for free meals in 2021-22. The meat donated by Kaisers has been processed and received. ESSER III money should be higher than ESSER II. He reported amount approved for Title Program for 2021-22 school year as Title I \$40080, REAP \$10070, Title IV \$10000, SPED \$30942 and Preschool-Oahe as \$1521.

Motion by Frickson and Schlechter to approve Edmunds County Public Health Contracts. All voted aye. Motion carried.

In other items, Smarter Balance scores were reviewed. Mr. Serna reported that athletic physicals were done last week.

Motion by Zinter and seconded by Oxner to vote for Cooper Garnos from Lyman as SDHSSA West River at Large Representative. All voted aye. Motion carried.

Motion by Schlechter and seconded by Frickson to vote for Derek Barrios from Elk Point-Jefferson as SDHSSA Division III Representative. All voted aye. Motion carried.

Motion by Oxner and seconded by Zinter to vote for Jeff Kusters from Frederick as SDHSSA Division IV Representative. All voted aye. Motion carried.

Snow Day pay policy for hourly employees was reviewed. It was decided that the Business Manager will automatically pay all hourly employees for up to 3 snow days used per year.

Motion by Schlechter and seconded by Zinter to enter Executive Session at 7:10 pm to discuss Personnel Matter SDCL 1-25-2 (1), Student Matter SDCL 1-25-2 (2), and Negotiations SDCL 1-25-2 (4). All voted aye. Motion carried

Nelson, Beitelspacher, Severson, and M. Oxner left the meeting at this time.

Executive Session ended at 8:26 pm.

Nelson, Beitelspacher and M. Oxner returned to the meeting.

Motion by Oxner and seconded by Schlechter to approve the SY2022 Bowdle Negotioated Agreement for Certified Staff. Zinter Abstained. All others voted aye. Motion carried.

Motion by Frickson and seconded by Schlechter to approve 2% increase with rounding up to nearest .10 for Classified Staff consisting of:

Lisa Peterman, Abigail Aldinger, Louise Reuer, Desirae Stotz, Derrick Walz, Marcella Walz, Mary Weiszhaar; Bus Drivers, Stan Zimmer, Louise Reuer, and David McCarlson; Summer Workers Clay Cheskey, Rebecca Hettick, and Susand Holsworth.

Motion by Zinter and seconded by Frickson to offer Nelson a 2% raise. All voted aye. Motion carried.

Motion by Oxner and seconded by Schlecher that all Administrative staff may cash in up to 3 personal days at \$50.00 per day. All voted aye. Motion carried.

Motion by Zinter and seconded by Frickson to offer Mr. Serna a 2% raise as Superintendent and Athletic Director and to offer a 2 year contract with salary negotiation after year one. All voted aye. Motion carried.

Motion by Oxner and seconded by Schlechter to adjourn the meeting. All voted aye. Motion carried.

The Chairman declared the meeting adjourned.

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Josh Mitzel, Chairman

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Carolynn Nelson, Bus. Mgr.

